



Westchester-Putnam Workforce Development Board
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LEONARD G. TOWNES

Commissioner, Westchester County Department of Social Services

THOM KLEINER

Executive Director, Westchester-Putnam Workforce Development Board

WPWDB Board Minutes

Date: January 12, 2023

Time: 8:30 a.m.

Location: Zoom (Virtual)

I. Call to Order

Chair Paul Greci called the meeting to order at 8:35 a.m.

II. Roll Call

Members Present: James Bernardo, Tom Capurso, Jason Chapin, Dr. Marsha Gordon, Larry Gottlieb, Michele Green, Paul Greci, Dr. DaMia Harris-Madden, Wiley Harrison, Garrett Jennings, Allison Madison, Anthony Marmo, Matthew Pepe, Mike Piazza, Tracy Racicot, Robert Sanders, Jamie Schutzer, Atul Sheffey

Staff Present: Marie Daly, Fawn Fisher, Bob Fois, Nahshon Halevi, Thom Kleiner, Linda McKinzie-Daugherty, Leslie Meggett, Kimberly Morella, Sonda Norris-Lowe, Liz Oliveto, Ashley Sansevere, Mary Skirchak, Melissa Thompson, Chibuikem Ugochukwu, Cheryl Washington, Elizabeth Wilde, OJ Yizar

Others Present: Rachel Adler, Sherry Bruck, Dr. Latasha Hamlett-Carver, Maureen Callaghan-Jacobson

III. Voting Items

A. Individual Training Account (ITA) Requests – Over the Cap (Priority of Service)

Approved to fund full tuition amounts for six Career Center customers under WPWDB Priority of Service.

Motion by Dr. Marsha Gordon; Second by Allison Madison; All voted in favor. Abstentions: Tracy Racicot and Dr. Belinda Miles (by proxy).

IV. Discussion Items

A. Budget Summary

A detailed breakdown of grants and expenditures was provided. Allison Madison requested a column for allocated funds in future budgets. Wiley Harrison will meet with staff to review the budget in greater detail.

B. NYATEP 2023 State of the Workforce Report

Key labor trends discussed:

- Disproportionate unemployment among individuals with disabilities and formerly incarcerated persons
- Growth in low-wage sectors such as healthcare and hospitality
- Demand for clean energy and semiconductor jobs
- Focus on upskilling and education for emerging sectors

Plans to address workforce preparation for high-growth fields were discussed. Michele Green emphasized continued efforts with ACCES-VR and the reentry population.

C. WPWDB Committee Restructuring

Existing committees include Performance & Accountability, Program, Executive, and Business. Proposed additions: Youth and Emerging Sectors. Virtual meetings for committees and hybrid format for board meetings were recommended.

D. Other Updates

- Bridget Gibbons to present on ConConnect at BCW HR Council (Jan 27)
- Anthony Marmo commended staff for OJT impact
- Efforts underway to increase Putnam County business engagement

V. Upcoming Meetings

- Executive Committee: Tuesday, March 7, 2023
- Full Board: Thursday, March 9, 2023

VI. Adjournment

Motion to adjourn by Allison Madison; Seconded by Robert Sanders. All voted in favor. The meeting adjourned at 9:27 a.m.