



Westchester-Putnam Workforce Development Board
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LEONARD G. TOWNES

Commissioner, Westchester County Department of Social Services

THOM KLEINER

Executive Director, Westchester-Putnam Workforce Development Board

WPWDB Board Meeting Minutes

Date: January 16, 2025

Time: 8:30 a.m.

Location: Virtual (via WebEx)

I. Roll Call

Members Present: Jason Chapin, Jan Fisher, Dr. Marsha Gordon, Larry Gottlieb, Michele Green, Paul Greci, Tracy Racicot, Atul Sheffey, Robert O. Sanders

Staff Present: Tracey Anderson, Emily Bender, Sherry Bruck, Marie Daley, Joseph Diaferia, Robert Fois, Thom Kleiner, Linda McKinzie-Daugherty, Leslie Meggett, Kimberly Morella, Liz Oliveto, Mary Skirchak, Elizabeth Wilde, OJ Yizar

Also Present: Rachel Adler, Nicolle McGuire, Kuljeet Johal

Absent/Excused: James Bernardo, Thomas Capurso, Bridget Gibbons, Richard Greenwald, Wiley Harrison, Marvin Krislov, Allison Madison, Anthony Marmo, Dr. Belinda S. Miles, Matthew Pepe, Regina Thomas, Leonard Townes, Karl Rohde, Richard St. Paul, David Singer

II. Call to Order

The meeting was called to order at 8:37 a.m. by Paul Greci.

III. Voting Items

A. Approval of Minutes from November 21, 2024 Board Meeting

Motion made by Paul Greci and seconded by Larry Gottlieb. Motion carried.

Appendix 1 – Item III.A

B. Approval of 2024–2025 Budget

Motion made by Paul Greci and seconded by Jason Chapin. Motion carried.

Appendix 2 – Item III.B

C. Approval of ITA Over the Cap – Youth A. Martinez

Motion made by Michele Green and seconded by Larry Gottlieb. Tracy Racicot abstained.
Motion carried.

Appendix 3 – Item III.C

IV. Discussion Items

A. WPWDB Retreat and Revised Committee Structure

Discussion included reconstitution of committees to focus on business engagement, social/supportive services, and youth. A board orientation is to be developed for new members and staff.

B. OJET/NYPA & GCEW Grant Prospects

Plans are in motion for the WPWDB to pursue the OJET Renewable Energy Training Initiative (RETI) grant for \$250,000.

C. Proposed 2025 Meeting Dates

Executive Committee: March 18, May 20

Full Board: March 20, May 22, and June 19 (Annual Meeting)

The new County Executive will be invited to attend the Annual Meeting.

D. Other Updates

- NYS has received a Medicaid grant for career pathways in healthcare.
- Diverse Abilities Fairs are scheduled: March 11, 2025 (Rockland) and April 17, 2025 (Westchester).
- Michele Green announced her upcoming retirement from the Board. Members thanked her for her service and contributions to the community.

V. Adjournment

Motion to adjourn was made by Paul Greci and seconded by Jason Chapin. The meeting was adjourned at 9:10 a.m.