



Westchester-Putnam Workforce Development Board
120 Bloomingdale Road, White Plains, NY 10605
Tel: 914-995-3707 | Fax: 914-995-3985
Email: tkleiner@westchestergov.com
www.westchesterputnamonestop.com

LEONARD G. TOWNES

Commissioner, Westchester County Department of Social Services

THOM KLEINER

Executive Director, Westchester-Putnam Workforce Development Board

WPWDB Board Minutes

Date: January 17, 2024

Time: 8:30 a.m.

Location: Virtual

I. Call to Order

David Singer called the meeting to order at 8:38 a.m.

II. Roll Call

Members Present: James Bernardo, Jason Chapin, Jan Fisher, Larry Gottlieb, Michele Green, Paul Greci, DaMia Harris-Madden, Thom Kleiner, Allison Madison, Anthony Marmo, Matthew Pepe, Tracy Racicot, Richard St. Paul, Atul Sheffey, David Singer

Also Present: Orville Abrahams, Kimberly Morello, Sonda Norris-Lowe, Liz Oliveto, OJ Yizar, Rachel Adler, Fred Bruck, Sherry Bruck, Linda McKinzie Daugherty, Jerry McKinstry, Leslie Meggett, Cheryl Washington, Hector Torres, Fiona Bouloute, Elizabeth Wilde, Robert Fois

Absent/Excused: Bridget Gibbons, Regina Thomas, Leonard Townes, Thomas Capurso, Richard Greenwald, Marvin Krislov, Dr. Belinda S. Miles, Karl Rohde, Robert O. Sanders, Dr. Marsha Gordon, Wiley Harrison

III. Presentation

Orville Abrahams, NYS DOL Office of Business Advocate and Engagement, presented on the mission of the new office to assist businesses in navigating DOL services and reducing barriers to engagement. Rachel Adler will share Mr. Abrahams' contact information with board members for follow-up.

A. Approval of WPWDB EC Minutes – November 13, 2023

Motion by Allison Madison, seconded by Larry Gottlieb. Motion carried.

B. Approval of WPWDB Minutes – November 14, 2023

Motion by Allison Madison, seconded by Larry Gottlieb. Motion carried.

C. 2023–2024 Youth Employment Program (YEP) RFP Award

Board approved funding for:

- White Plains Youth Bureau: \$96,600
- Mt. Vernon Youth Bureau: \$250,000
- Thomas H. Slater Center: \$122,850
- Port Chester Carver Center: \$388,499

Motion by Allison Madison, seconded by Paul Greci. Motion carried.

D. Approval of ITA Over the Cap

Youth ITA for Y. Acosta at Westchester School for Medical and Dental Assistants.

Motion by Michelle Green, seconded by Larry Gottlieb. Abstention: Tracy Racicot. Motion carried.

E. 2024–2026 Outreach and Marketing Services RFP Award

Contract awarded to Harquin for a not-to-exceed amount of \$382,200. Performance to be evaluated annually.

Motion by Paul Greci, seconded by Allison Madison. Motion carried.

F. Reappointment and Terms of WPWDB Members

Board approved reappointments for 1-, 2-, and 3-year terms as listed in the agenda.

Motion by Jason Chapin, seconded by Paul Greci. Motion carried.

V. Discussion Items

A. Upcoming Meeting Dates:

- WPWDB: 3/21, 5/16 (if needed), 6/20 (annual)
- WPWDB Executive Committee: 3/19, 5/14 (if needed)

B. Committee and Ad Hoc Group Updates:

- Performance & Accountability (Marketing overview)
- Program
- Nominating
- Ad-Hoc: Clean/Renewable Energy, Youth, Technology

C. NYATEP Networking Event:

- Scheduled for February 21 at MGM Casino; board encouraged to attend.

D. YouthBuild Grant:

- Liz Oliveto is collaborating with Soulful Synergy on potential implementation.

E. VITA Services:

- County Executive's robocall yielded over 70 volunteer responses.

- Nominating Committee to provide recommendations; T. Kleiner to submit to County Executive.

VI. Adjournment

Motion by Paul Greci, seconded by Jason Chapin. Meeting adjourned at 9:10 a.m.