



Westchester-Putnam Workforce Development Board
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LEONARD G. TOWNES

Commissioner, Westchester County Department of Social Services

THOM KLEINER

Executive Director, Westchester-Putnam Workforce Development Board

WPWDB Board Meeting Minutes

Date: June 6, 2024

Time: 8:30 a.m.

Location: Virtual

I. Call to Order

The meeting was called to order.

II. Roll Call

Present: [Not listed in the agenda document, to be filled in manually if needed]

III. Voting Items

A. Approval of WPWDB Minutes: March 22, 2024

Motion to approve the minutes of March 22, 2024 was duly made and seconded. Motion carried.

B. Individual Training Account (ITA) Over the Cap

Applicant: A. Calderon

Training: Southern Westchester BOCES – AC, Refrigeration & Heating Tech

Amount: \$8,000 (Request over the cap)

Motion to confirm prior Executive Committee approval. Motion carried.

C. 2024 Summer TANF (SYEP) Fund Allocations

15 program proposals evaluated; 380 youth to be served with total allocation of \$951,963.50.

Motion to approve the allocations as recommended. Motion carried.

D. Dislocated Worker (DW) Fund Transfer to Adult

Amount: \$400,000

Motion to approve fund transfer from DW to Adult. Motion carried.

E. Incumbent Worker Training (IWT) Plan – Candela Systems Corp.

Training for 10 employees, including 5 earning above the \$26/hr cap.

Motion to confirm Executive Committee’s approval of IWT plan for these employees. Motion carried.

F. Annual Board Meeting Funding – June 20, 2024

Total: \$1,679 (\$1,379 for catering, \$300 for space rental).

Motion to approve meeting expenses. Motion carried.

IV. Informational Items

A. First Quarter Marketing Report (attached separately).

B. Outreach to Business Campaign update.

V. Adjournment

There being no further business, the meeting was adjourned.