

**LEONARD G. TOWNES**

Commissioner, Westchester County Department of Social Services

**THOM KLEINER**

Executive Director, Westchester-Putnam Workforce Development Board

# WPWDB Board Minutes

---

## Board Meeting Minutes

Date: November 21, 2024

Time: 9:00 a.m.

Location: Virtual (WebEx)

### I. Call to Order

Chair Paul Greci called the meeting to order at 9:02 AM.

### II. Roll Call

Members Present: Jan Fisher, Bridget Gibbons, Larry Gottlieb, Michele Green, Paul Greci, Wiley Harrison, Marvin Krislov, Allison Madison, Matthew Pepe, Tracy Racicot, David Singer, Atul Sheffey.

Staff Present: Thom Kleiner, Fiona Bouloute, Elizabeth Wilde, Tracey Anderson, Liz Oliveto, OJ Yizar, Bob Fois, Sonda Norris-Lowe, Kimberly Morella, Nahshon Halevi, Linda McKinzie-Daugherty, Joseph Diaferia, Cheryl Washington, Chris White, Nyles Teicher, Rachel Adler, Marie Daley, Fred Bruck, Sherry Bruck, Emily Bender.

Absent/Excused: James Bernardo, Thomas Capurso, Jason Chapin, Dr. Marsha Gordon, Richard Greenwald, DaMia Harris-Madden, Anthony Marmo, Dr. Belinda S. Miles, Robert O. Sanders, Regina Thomas, Leonard Townes, Karl Rohde, Richard St. Paul.

### III. Voting Items

#### A. Approval of Minutes – September 19, 2024

Upon motion duly made by Allison Madison and seconded by Larry Gottlieb, the motion was carried. The board approved the minutes of the September 19, 2024 meeting.

#### B. Approval of ITAs Over the Cap

Upon motion duly made by Allison Madison and seconded by David Singer, the motion was

previously approved by the Executive Committee:

- F. Scazafave Jr.

- A. Romeo, Jr.

Abstention: Tracy Racicot.

#### C. Approval of 2024–2025 WDAY Youth Provider Contracts

The board approved the following WDAY contracts upon recommendation of the Executive Committee:

- Mt. Vernon Youth Bureau – \$92,670

- Peekskill Youth Bureau – \$92,670

- White Plains Youth Bureau – \$139,005

- WestHab – \$169,895

- WestCOP – \$61,780

- The Children’s Village – \$154,450

- The Guidance Center – \$216,230

#### D. Approval of 2024–2025 YEP Youth Provider Contracts

The board approved the following YEP contracts upon recommendation of the Executive Committee:

- The Carver Center – \$547,451

- WestHab – \$215,375

- Slater Center – \$284,139

- White Plains Youth Bureau – \$100,650

- Children’s Village – \$245,539

- Mt. Vernon Youth Bureau – \$600,294

#### E. Education/Training Entities for ETP List

The following education/training providers were approved to be added to the Eligible Training Provider (ETP) list:

- A.C.T., Inc.

- Arenprel Tech Inc.

- DoConnect, Inc.

- The Healthy Home Academy, LLC

- Journey Allied Health Training Center, LLC

- Lily’s On Call Home Care Agency, LLC d.b.a. Institute of Health Training and Academics

- S.I.C. Film School, LLC

#### F. Policies and Procedures

1. Sub-recipient Monitoring Policy

2. Self-Sufficiency Guidelines for WIOA Adult/Dislocated Workers

Both policies were reviewed and approved by the board.

## IV. Presentations and Discussion Items

### A. NYS DOL Business & Job Seeker Surveys

Chris White from NYS DOL presented survey results highlighting workforce trends,

and high-demand fields such as education, healthcare, sales, and CDL driving.

**B. Introduction – Dr. Nyles Teicher, Socrategy, Inc.**

Dr. Teicher provided an overview of Socrategy, a NYS Education Department-funded initiative that aligns business needs with educational training. A demo will be scheduled for a future meeting.

**C. Workforce Pipeline Integration Initiative**

Discussion on upcoming board and staff retreat scheduled for December 2, 2024, focused on enhancing the workforce pipeline by aligning jobseeker training with high-demand industries and improving cross-sector collaboration.

**D. Meeting Dates for 2024–2025**

- Executive Committee: November 19
- WPWDB Board: November 21 at 8:30 AM

**E. Announcements and Other Business**

- Promotion of the Youth Voter Registration Drive on October 10
- Recognition of October as National Disability Employment Awareness Month and the Diverse Abilities Job Fair held on October 9

**V. Adjournment**

Upon motion duly made by Paul Greci and seconded by David Singer, the board moved to adjourn the meeting at 9:54 AM.