

## WESTCHESTER-PUTNAM WORKFORCE INVESTMENT BOARD MEETING

### Meeting Minutes

November 7, 2013

1. **Roll Call: Board** - David Singer, Dr. Marsha Gordon, Wiley Harrison, Thom Kleiner, Kevin McGuire, Elaine Sozzi, Sorraya Sampson, Richard Greenwald, Potoula Gjidija, James Schutzer, Daniel Magnus, Michael Gillan, John Savage, Thomas Capurso, Allison Madison, Richard Friedman; **(via Phone)** – (Putnam Partnership -Marie Daly, Kathleen Mallon); Rosa Barksdale, Edward Cooke; **Staff:** Donovan Beckford, Clyde Jones, OJ Yizar, Barbara Gist, Allen Kelley, Robert Fois, Allison Jones, Allen Kelley; **Guests** – Ebony White, Elyse Adler

**Opening Statement:** Dr. Marsha Gordon opened the meeting with remarks thanking both Dr. Joseph Hankin and Winston Ross for their time served on the board and their dedication in helping many find employment.

2. **Approval of Minutes (meeting held on October 3, 2013):** Motion to approve the minutes of the last meeting were made by: Allison Madison ; 2<sup>nd</sup> by Sorraya Sampson; Abstentions: none; Motion: Approved
3. **Voting Items:**
  - a. WIB to approve the 2014 VITA/EITC plan for the volunteer Income Tax Assistance/Earned Income Credit Program for Westchester County that includes the issuance of an RFP and authorization of contracts with vendors that meet the minimum requirements of the solicitation for EITC coordinator(s). **Motion to approve the 2014 VITA/EITC plan was made by: Wiley Harrison; 2<sup>nd</sup> by James Schutzer ; Abstentions : none; Motion approved**
  - b. WIB to approve to Amend Sector Manager Contract with HRG to add \$42,500 and extend end date for one (1) additional year. **Motion to approve to Amend Sector Manager Contract with HRG was made by: Richard Greenwald; 2<sup>nd</sup> by Elaine Sozzi; Abstentions: none; Motion: Approved**
  - c. WIB to approve the amendment of the Business Council of Westchester’s contract to \$70,000 for (1) year. **Motion to approve the amendment of The Business Council of Westchester’s contract to \$70,000.00 was made by: Wiley Harrison; 2<sup>nd</sup> by Thom Kleiner; Abstentions: Dr. Marsha Gordon; Motion approved**
  - d. WIB to approve the OJT/NEG and OJT/local funds for Zaloumis, Inc. (Connect One) to hire 17 One-Stop customers as technicians. **Motion to approve the OJT/NEG and OJT/local funds for Zaloumis, Inc. (Connect One) to hire 17 One-Stop customers as technicians was made by: Dr. Marsha Gordon; 2<sup>nd</sup> by Sorraya Sampson; Abstentions: none; Motion approved**

- e. WIB to approve the WWDAY In-School Career Projects. **Motion to approve the WWDAY In-School Career Projects was made by: Richard Greenwald; 2<sup>nd</sup> by Thom Kleiner; Abstentions: none; Motion approved**
- f. WIB to approve PY 2013 Budget Amendment. **Motion to approve the PY 2013 Budget Amendment was made by: Michael Gillan; 2<sup>nd</sup> by Elaine Sozzi; Abstentions: none; Motion approved**

**4. Updates:**

- a. Tappan Zee Project: Direct Entry Pre-Apprenticeships

Discussion on the Tappan Zee Project: The WIB should consider will looking to ancillary jobs that will support the project, the secondary job markets, food service, hospital, porters, transportation ,and security. Emphasis placed on availability of employment opportunities for minorities.

- b. Grace Community Development Corporation & One-Stop Job Readiness Day & Virtual Job Fair
- c. Disability Employment Awareness Virtual Job Fair
- d. Veterans Virtual Job Fair

**5. Announcements:**

- a. Winton Ross retired from Westcop and The Workforce Investment Board

- b. 2013 – 2014 Conferences:

November 18 –20, 2013 NYATEP Fall Conference, Saratoga, NY [www.nyatep.org](http://www.nyatep.org)

December 8 – 11, 2013 -NWA Legislative Conference, St. Petersburg, FL [www.nwaonline.org](http://www.nwaonline.org)

March 24 – 26, 2014 - Northeast Regional Youth Academy, Albany, NY [www.nyatep.org](http://www.nyatep.org)

March 29 – April 1, 2014 NAWB Forum 2014, Washington, DC [www.nawb.org](http://www.nawb.org)

**6. WIB Members Workshop: Third Annual Workforce Academy.**

Board members participated in a break out session to formulate ideas for the upcoming Third Annual Youth Summit. Each group had a designated presenter and was able to discuss the format for the upcoming summit. This workshop was facilitated by Ebony White of The Business Council of Westchester

**7. Adjournment: Meeting adjourned at 9:58am**

**Action Needed:** Approval of meeting minutes.