

## WESTCHESTER-PUTNAM WORKFORCE INVESTMENT BOARD MEETING

November 13, 2014

Rockland Community College  
Haverstraw Campus  
37 West Broad Street  
(Corner of Maple Ave.)  
Haverstraw, NY 10927

### MINUTES

1. Roll Call:

**Board:** David Singer, Allison Madison, Claudia Murphy, Ann Rubenzahl for Dr. John Flynn, Dr. Marsha Gordon, Edward Cooke, Elaine Sozzi, O'Dean Mangum for John Savage, Kevin McGuire, Marissa Brett, Mark Ridgeway, Meghan Taylor, Thom Kleiner, Thomas Capurso, Marie Daly for Michael Piazza, Frederick Morrissey (by proxy), Rosa K. Barksdale (by proxy), James Schutzer (by proxy)

**Staff:** Donovan Beckford, OJ Yizar, Sonda Norris-Lowe, Allen Kelley, Allison Jones, Ali Tarchoun

**Guests:** Melinda Mack

2. Special Presentation: How Does the New Federal Workforce Innovations and Opportunity Act (WIOA) affect our local workforce systems.

Guest: Melinda Mack, Executive Director, NYATEP

3. Approval of the minutes of the Board Meeting held on September 24, 2014: **Motion to approve the minutes was made by Dr. Marsha Gordon; 2<sup>nd</sup> by Thomas Capurso; Abstentions: none; Motion was carried.**

4. Voting Items

a. Ready to Work Grant

- Authorize the acceptance of about \$9,868,337 million from the USDOL under the Ready to Work Program to implement the Hudson Valley Healthcare Connections to train up to 500 healthcare workers throughout the Hudson Valley Region. **Motion to accept the grant was made by Dr. Marsha Gordon; 2<sup>nd</sup> by Ann Rubenzahl; Abstentions: None; Motion was carried.**
- Authorize procurement of Project Manager. **Motion to authorize the procurement of a Project Manager was made by Meghan Taylor; 2<sup>nd</sup> by Marissa Brett; Abstentions: None; Motion was carried.**

A discussion took place regarding whether or not the WIB should RFP the Project Manager position and the final agreement was to ask the Executive Committee discuss the possibilities in the next meeting.

- Authorize procurement of Boot Camp provider. **Motion to authorize the procurement of a Boot Camp provider was made by Marissa Brett; 2<sup>nd</sup> by Meghan Taylor; Abstentions: None; Motion was carried.**
  
- b. EITC  
Authorization of EITC/VITA contract with Westcop for \$100,000.00 to operate the program of 2015. **Motion to authorize EITC/VITA contract with WESTCOP for \$100,000.00 was made by Marissa Brett; 2<sup>nd</sup> by Ann Rubenzahl; Abstentions: None; Motion was carried.**
  
- c. PY 2014 Budget Amendment  
Approval of the amended PY 2014 WIA Budget due to change in Federal allocation. **Motion was made by Allison Madison; 2<sup>nd</sup> by Elaine Sozzi; Abstentions: None; Motion was carried.**
  
- d. Solar City OJT Contract  
Authorization to contract with Solar City not to exceed \$50,000 to hire up to 25 workers. **Motion was made by Allison Madison; 2<sup>nd</sup> by Kevin McGuire; Abstentions: None; Motion was carried.**

## **Informational and Discussion Items**

### 5. Reports

- i. Private Sector Summer 2014 Program
- ii. Foster Care Summer Employment Report
- iii. TANF

**Allen Kelley summarized all three programs and indicated that they were successful.**

### 6. Local Plan Budget Corrected

- i. PY 2014 Local Plan budget that accompanied the Strategic Plan.

### 7. PY14 Comprehensive Financial Budget

### 8. Virtual Job Fairs

- i. Veterans Virtual Job Fair – November 2014

**OJ Yizar is recruiting businesses for the Veterans Virtual Job Fair, Solar City and the NY Power Authority have already committed to hiring veterans**

### 9. National Association of Workforce Boards Conference March 31, 2015 – April 2, 2015 Renaissance Hotel, Washington, D.C.

**Dr. Marsha Gordon will attend with Donovan Beckford**