

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
120 BLOOMINGDALE RD, CONFERENCE ROOM C
WHITE PLAINS, NY 10605
THURSDAY, MARCH 28, 2019**

ITEM VI

MINUTES FROM THE FEBRUARY 7, 2019 MEETING

I. Call to Order: David Singer, Chair

II. Roll Call Roll Call:

Members: Atul Shaffey, Allison Madison, Anthony Marmo, Jason Chapin for Amy Allen, Claudia Murphy, Daniel Magnus, David Singer, Dr. Belinda Miles, Dr. Marsha Gordon, Gus Maricante for Edward Cooke, James D. Schutzer, Joseph DiCarlo, Karl Rohde(video conference) Robert Sanders(telephone conference) , Mike Piazza, Michelle Green, Natalie Griffith , Leonard Townes for Kevin McGuire, Robert Sanders, Thomas Capurso, and Wiley Harrison . **Staff:** Thom Kleiner, Ali Tarchoun, OJ Yizar, Kimberly Morella, Norris-Lowe, and Mary Kehoe. **Guest:** Sherry Bruck and Sheila Shor.

III. Welcome and Introduction: Thom Kleiner, Executive Director

IV. Minutes of the November 29, 2018 meeting (page 3)

Motion to accept the recommendation was moved by Marsha Gordon; 2nd by Daniel Magnus. No Abstention; all in favor. Motion carried.

V. Voting Item(s):

A. REQUEST FOR QUOTATION (RFQ) WIOA LEAP: Recommend the WPWDB authorizes Westchester County Department of Social Services to issue an RFQ from qualified entities to provide workforce re-entry and job training services for soon-to-be-released incarcerated adults.

Motion to accept the recommendation was moved by Marsha Gordon; 2nd by Allison Madison. No Abstention; all in favor. Motion carried.

B. Career TEAM, LLC: Recommend the WPWDB authorizes Westchester County Department of Social Services to enter into a contractual agreement with Career TEAM LLC, Inc. to administer Boot Camp Services up to 80 Ready to Work participants and place two full-time staff at the Career Centers to engage

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participants during and after the boot camps are concluded. The contract will be effective February 1, 2019 through October 31, 2019 for an amount not to exceed \$156,000.

Motion to accept the recommendation was moved by Michelle Green; 2nd by Allison Madison. Abstention: Amy Allen; all in favor. Motion carried.

- C. 2019 PRIVATE SUMMER SECTOR PROGRAM:** Recommend the WPWDB authorizes Westchester County Department of Social Services to enter into a contractual agreement with the 6 vendors listed below to provide services under the Private Sector Summer Employment Program: City of Mt Vernon Youth Bureau (\$5,000); City of White Plains Youth Bureau (\$5,000); SER of Westchester (\$5,000); Westcop (\$10,000); Westhab (\$5,000) for a total aggregate not-to-exceed amount of \$30,000.

Motion to accept the recommendation was moved by Wiley Harrison; 2nd by Amy Allen. No Abstention; all in favor. Motion carried.

- D. Consolidated Funding Application-Unemployed Worker Training Program:** Recommend the WPWDB authorizes Westchester County Department of Social Services to accept the grant award from New York State Department of Labor in the amount of \$100,000 to provide a Career Pathway to Employment grant for 11 low income individuals.

Motion to accept the recommendation was moved by Wiley Harrison; 2nd by Amy Allen. No Abstention; all in favor. Motion carried.

- E. ELIGIBLE TRAINING PROVIDERS:** Authorization for the Westchester County Department of Social Services to establish Individual Eligible Training Provider agreements as follows:
- To increase the total aggregate amount by an additional \$450,119 from \$3,603,513.00 to \$4,053,632 for the remaining ITAs ending June 30, 2019, and
 - Renew the agreements with 60 eligible training providers for the provision of occupational skills training services to adult, dislocated workers, and youth for the period from July 1, 2019 through June 30, 2023 in amount not-to-exceed \$772,736.