

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
ANNUAL MEETING
REGENERON INC.
777 OLD SAW MILL RIVER ROAD, THE NUCLEUS, NORTH CAMPUS
TARRYTOWN, NY 10591
FRIDAY, JUNE 14, 2019**

ITEM V

MINUTES FROM THE March 28, 2019

- I. Call to Order: David Singer, Chair**
- II. Members:** Atul Shaffey, Allison Madison, Anthony Marmo, Amy Allen, Claudia Murphy, Daniel Magnus, DaMia Harris-Madden, David Singer, Dr. Marsha Gordon, Edward Cooke, Joseph DiCarlo, Karl Rohde(video conference) , Robert Sanders(telephone conference) , Mike Piazza, Mathew Pepe, Michelle Green, Natalie Griffith , Leonard Townes for Kevin McGuire, Robert Sanders, Thomas Capurso, and Wiley Harrison . **Staff:** Thom Kleiner, Ali Tarchoun, OJ Yizar, Kimberly Morella, Norris-Lowe, Nashon Halevi, Regina Thomas, Charlene Manning, and Mary Kehoe. **Guest:** Sherry Bruck.

III. Minutes : February 7, 2019 meeting

Motion to accept the recommendation was moved by Edward Cooke; 2nd by Allison Madison. No abstentions; all in favor. Motion carried.

IV. Voting Items:

- A. WIOA YOUTH SERVICES RFP:** Recommend that the WPWDB authorizes Westchester County Department of Social Services to issue a Request for Proposal (RFP) to provide career, educational and employment services as required by WIOA for youth ages 14-24. The program will serve out- of -school and in- school youth.

Motion to accept the recommendation was moved by Amy Allen; 2nd by Atul Shaffey. No abstentions; all in favor. Motion carried.

- B. YOUTH EXPERIENCE MANGER REQUEST FOR PROPOSAL:** Recommend that the WPWDB authorizes Westchester County Department of Social Services to issue an Request For Proposal (RFP) for a Work Experience Manager to implement sec 129 (c) 2 (C) of Workforce Innovation & Opportunity Act (WIOA) that requires LWDB to make available work experience activities including; summer employment, pre-apprenticeship, internships and job shadowing.

Motion to accept the recommendation was moved by Allison Madison; 2nd by Wiley Harrison; abstentions by Edward Cooke and Dr. Marsha Gordon; all in favor. Motion carried.

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
ANNUAL MEETING
REGENERON INC.
777 OLD SAW MILL RIVER ROAD, THE NUCLEUS, NORTH CAMPUS
TARRYTOWN, NY 10591
FRIDAY, JUNE 14, 2019**

- C. 2019 SUMMER Youth Employment Program:** Recommend the WPWDB authorizes Westchester County Department of Social Services to issue a Request for Proposal (RFP) on behalf of the WPWDB, to request proposals from one or more qualified agencies to provide services for 2019 Summer Youth Employment Services Program (SYEP).

Motion to accept the recommendation was moved by Amy Allen; 2nd by Michelle Green; no abstentions; all in favor. Motion carried.

- D. 2019 FOSTER CARE Program:** Recommend the WPWDB accept \$60,000 from Westchester County Department of Social Services to operate the 2019 Foster Care Summer Employment Program. The program provides summer employment for 50 foster care program youth age 16-21 who reside in Westchester County. The summer jobs are located in all County operated parks, swimming pools, golf courses, and Playland.

Motion to accept the recommendation was moved by Wiley Harrison; 2nd by Robert Sanders; no abstentions; all in favor. Motion carried.

- E. National Health Emergency Phase TWO Disaster Recovery National Dislocated Worker Grants to Address the Opioid Crisis:** Recommend the WPWDB authorizes Westchester County Department of Social Services to accept a \$346,205 grant award from New York State Department of Labor to train 20 eligible participants for employment in the following jobs: Certified Peer Recovery Support Specialist, Mental Health Technician, Behavioral Health Recovery Coach, Paramedic, Credentialed Alcoholism and Substance Abuse Counselor.

Motion to accept the recommendation was moved by Edward Cooke; 2nd by Wiley Harrison.; abstentions; by Dr. Belinda Miles and Claudia Murphy; all in favor. Motion carried.

- F. YOUTH IN NEED OF ADDITIONAL ASSISTANCE POLICY: Required Action:** Recommend the WPWDB to adopt Youth in need of additional assistance policy for the Workforce Development Academy for Youth (WDAY). The policy provides guidance on how youth can qualify for WIOA services under the “require additional assistance” criteria.

Motion to accept the recommendation was moved by Dr. Belinda Miles; 2nd by Richard St. Paul; no abstentions; all in favor. Motion carried.

- G. Individual Training Account (ITA) Request: Required Action:** Recommend to WPWDB to approve a request to cover the full cost of tuition, fees and books for an ITA above the \$3k cap for J. McKenzie (NY01385009) under “Priority of Service” in an amount not to exceed \$3,465.

**WESTCHESTER-PUTNAM WORKFORCE DEVELOPMENT BOARD
ANNUAL MEETING
REGENERON INC.
777 OLD SAW MILL RIVER ROAD, THE NUCLEUS, NORTH CAMPUS
TARRYTOWN, NY 10591
FRIDAY, JUNE 14, 2019**

- H.** *Motion to accept the recommendation was moved by Marsha Gordon; 2nd by Wiley Harrison; abstentions by Dr. Belinda Miles and Claudia Murphy; all in favor. Motion carried.*

Required Action: Approve the minutes for the March 28, 2019 WPWDB meeting.