



WESTCHESTER ONE-STOP CAREER CENTER *

120 Bloomingdale Road, White Plains, New York 10605

SEPTEMBER 2019 WORKSHOPS SCHEDULE

TUESDAY	3	WEDNESDAY	4	THURSDAY	5	FRIDAY	6
11:30 AM - 12:45 PM				11:00 AM - 12:00 NOON			
INTERVIEWING WORKSHOP				MaturityWorks			
Ruth Trumino				Joyce Barclay			
		12:00 PM - 1:00 PM		11:30 AM - 12:45 PM			
		JOBZONE		JOB SEARCH ROUND TABLE			
		WORKSHOP		Ruth Trumino			
TUESDAY	10	WEDNESDAY	11	THURSDAY	12	FRIDAY	13
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM			
RÉSUMÉ WORKSHOP		HOW TO FIND A JOB		NETWORKING WORKSHOP			
Ruth Trumino		John Tierney		Ruth Trumino			
		12:00 PM - 1:00 PM					
		JOBZONE					
		WORKSHOP		11:30 AM - 12:45 PM			
11:30 AM - 12:45 PM				JOB SEARCH ROUND TABLE			
INTERVIEWING WORKSHOP				Ruth Trumino			
Ruth Trumino							

TUESDAY	17	WEDNESDAY	18	THURSDAY	19	FRIDAY	20
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM			
RÉSUMÉ WORKSHOP		PRE-INTERVIEW FOR A		CAREER CHANGE			
Ruth Trumino		SUCCESSFUL INTERVIEW WORKSHOP		10:00 AM - 12:00 NOON			
				STRENGTHEN YOUR RESUME THROUGH VOLUNTEERISM			
		John Tierney		Sponsored by Volunteer New York			
				Katie Pfeifer			
				11:30 AM - 12:45 PM			
				JOB SEARCH ROUND TABLE			
11:30 AM - 12:45 PM		12:00 PM - 1:00 PM		1:00 PM - 2:30 PM			
INTERVIEWING WORKSHOP		JOBZONE WORKSHOP		MOCK INTERVIEW			
				Please bring two copies of your Resume			
Ruth Trumino				Paul Keppler			
TUESDAY	24	WEDNESDAY	25	THURSDAY	26	FRIDAY	27
9:30 AM - 11:00 AM		11:00AM - 12:00 NOON		9:30 AM - 11:00 AM		10:00 AM - 11:00 AM	
SKILLS ASSESSMENT		SOFT SKILLS		COVER LETTERS		STRUCTURED INTERVIEW	
Ruth Trumino		John Tierney		Ruth Trumino		EMPLOYMENT WORKSHOP	
				11:00 AM - 12:30 NOON		Phil Costanzo	
		12:00 PM - 1:00 PM		MY MONEY WORKSHOP		11:00 AM-12:00 PM	
11:30 AM - 12:45 PM		JOBZONE WORKSHOP		Marisol		BEHAVIORAL INTERVIEW	
INTERVIEWING WORKSHOP							
Ruth Trumino				11:30 AM - 12:45 PM		Phil Costanzo	
				JOB SEARCH ROUND TABLE			
				Ruth Trumino			

*** Bilingual Staff Available - Schedules may change so please call the day before the workshop. Visit our website at <https://westchesterputnamonestop.com>**