

**WESTCHESTER ONE-STOP CAREER CENTER \*****120 Bloomingdale Road, White Plains, New York 10605****OCTOBER 2019 WORKSHOPS SCHEDULE**

<b>TUESDAY</b>	<b>1</b>	<b>WEDNESDAY</b>	<b>2</b>	<b>THURSDAY</b>	<b>3</b>	<b>FRIDAY</b>	<b>4</b>
<b>9:30 AM - 11:00 AM</b>				<b>9:30 AM - 11:00 AM</b>		<b>11:00AM - 12:00 NOON</b>	
<b>RÉSUMÉ WORKSHOP</b>				<b>NETWORKING WORKSHOP</b>		<b>HOW TO FIND</b>	
<b>Ruth Trumino</b>				<b>Ruth Trumino</b>		<b>A JOB</b>	
				<b>11:00 AM - 12:00 NOON</b>			
				<b>MaturityWorks</b>		<b>John Tierney</b>	
				<b>Joyce Barclay</b>			
<b>11:30 AM - 12:45 PM</b>		<b>12:00 PM - 1:00 PM</b>		<b>11:30 AM - 12:45 PM</b>			
<b>INTERVIEWING WORKSHOP</b>		<b>JOBZONE</b>		<b>JOB SEARCH ROUND TABLE</b>			
<b>Ruth Trumino</b>		<b>WORKSHOP</b>		<b>Ruth Trumino</b>			
<b>TUESDAY</b>	<b>8</b>	<b>WEDNESDAY</b>	<b>9</b>	<b>THURSDAY</b>	<b>10</b>	<b>FRIDAY</b>	<b>11</b>
<b>9:30 AM - 11:00 AM</b>		<b>1:00 PM - 2:00 PM</b>		<b>9:30 AM - 11:00 AM</b>			
<b>RÉSUMÉ WORKSHOP</b>		<b>PRE-INTERVIEW</b>		<b>CAREER CHANGE</b>			
<b>Ruth Trumino</b>		<b>John Tierney</b>		<b>Ruth Trumino</b>			
<b>11:30 AM - 12:45 PM</b>		<b>12:00 PM - 1:00 PM</b>		<b>11:30 AM - 12:45 PM</b>			
<b>INTERVIEWING WORKSHOP</b>		<b>JOBZONE</b>		<b>JOB SEARCH ROUND TABLE</b>			
<b>Ruth Trumino</b>		<b>WORKSHOP</b>		<b>Ruth Trumino</b>			
<b>TUESDAY</b>	<b>15</b>	<b>WEDNESDAY</b>	<b>16</b>	<b>THURSDAY</b>	<b>17</b>	<b>FRIDAY</b>	<b>18</b>
<b>9:30 AM - 11:00 AM</b>		<b>1:00 PM - 2:00 PM</b>		<b>9:30 AM - 11:00 AM</b>			
<b>RÉSUMÉ WORKSHOP</b>		<b>SOFT SKILLS</b>		<b>COVER LETTERS</b>			
		<b>FOR A</b>		<b>11:30 AM - 12:45 PM</b>			
<b>Ruth Trumino</b>		<b>SUCCESSFUL INTERVIEW</b>		<b>JOB SEARCH ROUND TABLE</b>			
		<b>John Tierney</b>					
<b>11:30 AM - 12:45 PM</b>		<b>12:00 PM - 1:00 PM</b>		<b>1:00 PM - 2:30 PM</b>			
<b>INTERVIEWING WORKSHOP</b>				<b>MOCK INTERVIEW</b>			
		<b>JOBZONE</b>		<b>Please bring two copies of your Resume</b>			
<b>Ruth Trumino</b>		<b>WORKSHOP</b>		<b>Paul Keppler</b>			

<b>TUESDAY</b>	<b>22</b>	<b>WEDNESDAY</b>	<b>23</b>	<b>THURSDAY</b>	<b>24</b>	<b>FRIDAY</b>	<b>25</b>
<b>9:30 AM - 11:00 AM</b>				<b>9:30 AM - 11:00 AM</b>		<b>10:00 AM - 11:00 AM</b>	
<b>COVER LETTERS</b>				<b>SKILLS ASSESSMENT</b>		<b>STRUCTURED INTERVIEW</b>	
<b>Ruth Trumino</b>				<b>Ruth Trumino</b>		<b>EMPLOYMENT WORKSHOP</b>	
<b>10:00 AM - 12:00 NOON</b>						<b>Phil Costanzo</b>	
<b>STRENGTHEN YOUR RESUME THROUGH VOLUNTEERISM</b>							
<b>Sponsored by Volunteer New York</b>							
<b>Katie Pfeifer</b>							
<b>11:30 AM - 12:45 PM</b>		<b>12:00 PM - 1:00 PM</b>				<b>11:00 AM-12:00 PM</b>	
<b>INTERVIEWING WORKSHOP</b>		<b>JOBZONE WORKSHOP</b>				<b>BEHAVIORAL INTERVIEW</b>	
<b>Ruth Trumino</b>						<b>Phil Costanzo</b>	
<b>TUESDAY</b>	<b>29</b>	<b>WEDNESDAY</b>	<b>30</b>	<b>THURSDAY</b>	<b>31</b>	<b>FRIDAY</b>	
<b>9:30 AM - 11:00 AM</b>				<b>9:30 AM - 11:00 AM</b>			
<b>RÉSUMÉ WORKSHOP</b>				<b>SKILLS ASSESSMENT</b>			
<b>Ruth Trumino</b>				<b>Ruth Trumino</b>			
				<b>11:00 AM - 12:30 NOON</b>			
				<b>MY MONEY WORKSHOP</b>			
				<b>Marisol</b>			
<b>11:30 AM - 12:45 PM</b>		<b>12:00 PM - 1:00 PM</b>					
<b>INTERVIEWING WORKSHOP</b>		<b>JOBZONE WORKSHOP</b>		<b>11:30 AM - 12:45 PM</b>			
<b>Ruth Trumino</b>				<b>JOB SEARCH ROUND TABLE</b>			
				<b>Ruth Trumino</b>			

**\* Bilingual Staff Available - Schedules may change so please call the day before the workshop. Visit our website at <https://westchesterputnamonestop.com>**