

**LEONARD G. TOWNES**

Commissioner, Westchester County Department of Social Services

**THOM KLEINER**

Executive Director, Westchester-Putnam Workforce Development Board

# WPWDB Board Minutes

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Date: January 12, 2023

Time: 8:30 a.m.

Location: Zoom (Virtual)

## I. Call to Order

Chair Paul Greci called the meeting to order at 8:35 a.m.

## II. Roll Call

Members Present: James Bernardo, Tom Capurso, Jason Chapin, Dr. Marsha Gordon, Larry Gottlieb, Michele Green, Paul Greci, Dr. DaMia Harris-Madden, Wiley Harrison, Garrett Jennings, Allison Madison, Anthony Marmo, Matthew Pepe, Mike Piazza, Tracy Racicot, Robert Sanders, Jamie Schutzer, Atul Sheffey

Staff Present: Marie Daly, Fawn Fisher, Bob Fois, Nahshon Halevi, Thom Kleiner, Linda McKinzie-Daugherty, Leslie Meggett, Kimberly Morella, Sonda Norris-Lowe, Liz Oliveto, Ashley Sansevere, Mary Skirchak, Melissa Thompson, Chibuikem Ugochukwu, Cheryl Washington, Elizabeth Wilde, OJ Yizar

Others Present: Rachel Adler, Sherry Bruck, Dr. Latasha Hamlett-Carver, Maureen Callaghan-Jacobson

## III. Voting Items

A. Individual Training Account (ITA) Requests – Over the Cap (Priority of Service)

Approved to fund full tuition amounts for six Career Center customers under WPWDB Priority of Service.

Motion by Dr. Marsha Gordon; Second by Allison Madison; All voted in favor. Abstentions: Tracy Racicot and Dr. Belinda Miles (by proxy).

## **IV. Discussion Items**

### **A. Budget Summary**

A detailed breakdown of grants and expenditures was provided. Allison Madison requested a column for allocated funds in future budgets. Wiley Harrison will meet with staff to review the budget in greater detail.

### **B. NYATEP 2023 State of the Workforce Report**

Key labor trends discussed:

- Disproportionate unemployment among individuals with disabilities and formerly incarcerated persons
- Growth in low-wage sectors such as healthcare and hospitality
- Demand for clean energy and semiconductor jobs
- Focus on upskilling and education for emerging sectors

Plans to address workforce preparation for high-growth fields were discussed. Michele Green emphasized continued efforts with ACCES-VR and the reentry population.

### **C. WPWDB Committee Restructuring**

Existing committees include Performance & Accountability, Program, Executive, and Business. Proposed additions: Youth and Emerging Sectors. Virtual meetings for committees and hybrid format for board meetings were recommended.

### **D. Other Updates**

- Bridget Gibbons to present on ConConnect at BCW HR Council (Jan 27)
- Anthony Marmo commended staff for OJT impact
- Efforts underway to increase Putnam County business engagement

## **V. Upcoming Meetings**

- Executive Committee: Tuesday, March 7, 2023
- Full Board: Thursday, March 9, 2023

## **VI. Adjournment**

Motion to adjourn by Allison Madison; Seconded by Robert Sanders. All voted in favor. The meeting adjourned at 9:27 a.m.