

**LEONARD G. TOWNES**

Commissioner, Westchester County Department of Social Services

**THOM KLEINER**

Executive Director, Westchester-Putnam Workforce Development Board

# WPWDB Board Minutes

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## Board Meeting Minutes

Date: November 21, 2024

Time: 9:00 a.m.

Location: Virtual (WebEx)

## I. Call to Order

Chair Paul Greci called the meeting to order at 9:02 AM.

## II. Roll Call

Members Present: Jan Fisher, Bridget Gibbons, Larry Gottlieb, Michele Green, Paul Greci, Wiley Harrison, Marvin Krislov, Allison Madison, Matthew Pepe, Tracy Racicot, David Singer, Atul Sheffey.

Staff Present: Thom Kleiner, Fiona Bouloute, Elizabeth Wilde, Tracey Anderson, Liz Oliveto, OJ Yizar, Bob Fois, Sonda Norris-Lowe, Kimberly Morella, Nahshon Halevi, Linda McKinzie-Daugherty, Joseph Diaferia, Cheryl Washington, Chris White, Nyles Teicher, Rachel Adler, Marie Daley, Fred Bruck, Sherry Bruck, Emily Bender.

Absent/Excused: James Bernardo, Thomas Capurso, Jason Chapin, Dr. Marsha Gordon, Richard Greenwald, DaMia Harris-Madden, Anthony Marmo, Dr. Belinda S. Miles, Robert O. Sanders, Regina Thomas, Leonard Townes, Karl Rohde, Richard St. Paul.

## III. Voting Items

### A. Approval of Minutes – September 19, 2024

Upon motion duly made by Allison Madison and seconded by Larry Gottlieb, the motion was carried. The board approved the minutes of the September 19, 2024 meeting.

### B. Approval of ITAs Over the Cap

Upon motion duly made by Allison Madison and seconded by David Singer, the motion was

carried to approve Individual Training Accounts over the cap for the following individuals, previously approved by the Executive Committee:

- F. Sczafave Jr.

- A. Romeo, Jr.

Abstention: Tracy Racicot.

#### C. Approval of 2024–2025 WDAY Youth Provider Contracts

The board approved the following WDAY contracts upon recommendation of the Executive Committee:

- Mt. Vernon Youth Bureau – \$92,670

- Peekskill Youth Bureau – \$92,670

- White Plains Youth Bureau – \$139,005

- WestHab – \$169,895

- WestCOP – \$61,780

- The Children’s Village – \$154,450

- The Guidance Center – \$216,230

#### D. Approval of 2024–2025 YEP Youth Provider Contracts

The board approved the following YEP contracts upon recommendation of the Executive Committee:

- The Carver Center – \$547,451

- WestHab – \$215,375

- Slater Center – \$284,139

- White Plains Youth Bureau – \$100,650

- Children’s Village – \$245,539

- Mt. Vernon Youth Bureau – \$600,294

#### E. Education/Training Entities for ETP List

The following education/training providers were approved to be added to the Eligible Training Provider (ETP) list:

- A.C.T., Inc.

- Arenprel Tech Inc.

- DoConnect, Inc.

- The Healthy Home Academy, LLC

- Journey Allied Health Training Center, LLC

- Lily’s On Call Home Care Agency, LLC d.b.a. Institute of Health Training and Academics

- S.I.C. Film School, LLC

#### F. Policies and Procedures

1. Sub-recipient Monitoring Policy

2. Self-Sufficiency Guidelines for WIOA Adult/Dislocated Workers

Both policies were reviewed and approved by the board.

## IV. Presentations and Discussion Items

#### A. NYS DOL Business & Job Seeker Surveys

Chris White from NYS DOL presented survey results highlighting workforce trends,

including the demand for professional skills, upskilling needs, flexibility in work schedules, and high-demand fields such as education, healthcare, sales, and CDL driving.

**B. Introduction – Dr. Nyles Teicher, Socrategy, Inc.**

Dr. Teicher provided an overview of Socrategy, a NYS Education Department-funded initiative that aligns business needs with educational training. A demo will be scheduled for a future meeting.

**C. Workforce Pipeline Integration Initiative**

Discussion on upcoming board and staff retreat scheduled for December 2, 2024, focused on enhancing the workforce pipeline by aligning jobseeker training with high-demand industries and improving cross-sector collaboration.

**D. Meeting Dates for 2024–2025**

- Executive Committee: November 19
- WPWDB Board: November 21 at 8:30 AM

**E. Announcements and Other Business**

- Promotion of the Youth Voter Registration Drive on October 10
- Recognition of October as National Disability Employment Awareness Month and the Diverse Abilities Job Fair held on October 9

**V. Adjournment**

Upon motion duly made by Paul Grenici and seconded by David Singer, the board moved to adjourn the meeting at 9:54 AM.